

VACANCY NOTICE

FOR OPPORTUNITIES IN RHODE ISLAND STATE GOVERNMENT

Description of Position	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; vertical-align: top;"> TITLE OF POSITION: Asst. Medical Examiner Forensic Pathologist SALARY RANGE: Gr. 254A \$154820-168655 Department or Agency Name: Health Division/Section/Unit: Medical Examiner's Office Assignment(s) / Comments: PLEASE APPLY BY RESUME ONLY Shift and Days: To be determined at interview Restrictions/Limitations: N/A Position Covered By Collective Bargaining Union Agreement: Yes _____ No <u>X</u> Name of Bargaining Unit Union: _____ There is* _____ is not <u>X</u> a Civil Service List for this position </td><td style="width: 50%; vertical-align: top;"> CLASSIFICATION CODE: 02910500 REFERENCE POSITION NO.: 1118-10000-70 APPLICATION PERIOD: 9/7/2011 to 9/13/11 GRACE PERIOD ENDS: 9/16/2011 Job Location: Providence, RI </td></tr> </table> <p>* NOTE: If there is a list, only laterals (employees with the same title or no title) as specified by OPA may be appointed to this position.</p>	TITLE OF POSITION: Asst. Medical Examiner Forensic Pathologist SALARY RANGE: Gr. 254A \$154820-168655 Department or Agency Name: Health Division/Section/Unit: Medical Examiner's Office Assignment(s) / Comments: PLEASE APPLY BY RESUME ONLY Shift and Days: To be determined at interview Restrictions/Limitations: N/A Position Covered By Collective Bargaining Union Agreement: Yes _____ No <u>X</u> Name of Bargaining Unit Union: _____ There is* _____ is not <u>X</u> a Civil Service List for this position	CLASSIFICATION CODE: 02910500 REFERENCE POSITION NO.: 1118-10000-70 APPLICATION PERIOD: 9/7/2011 to 9/13/11 GRACE PERIOD ENDS: 9/16/2011 Job Location: Providence, RI
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General Information to Candidate	<p>INSTRUCTIONS:</p> <p>A. STATE EMPLOYEE LAUREL BIDDING: Bids are to be submitted for the position(s) indicated. If you are currently in this classification and wish to bid, please complete the Application Form and RI EEO 378 Affirmative Action Card. Remember to include, either on the application or within a cover letter, both the File Number and the Bid Number.</p> <p>Most Important - Please include the following information:</p> <ul style="list-style-type: none"> • The title of the position for which you are applying • Title of your present position and date you entered it • Date you entered State service • Name of department where you are currently employed • Your business telephone number • Present Union Affiliations <p>*** In certain agencies, bargaining union applicants will receive preferential consideration according to contract.</p> <p>B. NON INCUMBENT/NON STATE EMPLOYEE APPLICANT:</p> <p>If indicated above that <u>no civil service</u> list exists for this position, you need not be in the class of position, or be in State service to apply. All information requested on the application form must be furnished. The information you give will be used by the agency Personnel Office to determine your qualifications. If an item does not apply to you, or if there is no information to be given, write in the letters "N.A." for Not Applicable. If you fail to answer all the questions on the application form, you may delay consideration of your application.</p> <p>C. AMERICANS WITH DISABILITIES ACT (ADA) PROVISIONS:</p> <ul style="list-style-type: none"> • Reasonable Accommodations: If an applicant is unable to perform any essential job functions because of his/her disability but can achieve the required results by means of a REASONABLE ACCOMMODATION, then the individual shall not be considered unqualified for therefore the position. • Medical Information: Any medical exams required for this position will be performed after a conditional offer of employment has been made in accordance with the Rules/Regulations of the Americans with Disabilities Act (ADA). 		
Statement of Duties	<p>DUTIES / RESPONSIBILITIES:</p> <p>To conduct postmortem investigations and/or examinations on assigned cases. To prepare and issue death certificates and prepare investigative reports and records. Complete postmortem examination reports arising from cases under examination within nationally accepted standards. To present expert testimony in various courts with respect to the manner and cause of investigated deaths. To do related work as required.</p>		
Minimum Education & Experience	<p>EDUCATION / EXPERIENCE / SPECIAL REQUIREMENTS:</p> <p>(A class specification describing the duties of the position and the minimum qualifications will be furnished upon request.)</p> <p>Education: Such as may have been gained through: graduation from a medical school of recognized standing with formal post-graduate training in Anatomic and Forensic Pathology; and/or meets requirements, as determined by the Chief Medical Examiner, to be equivalent. Experience: Such as may have been gained through; employment in the field of medical-legal death investigations, including supervised examination of the scene of death and the conducting of medical-legal postmortem examinations of decedents. Special Requirements: Must possess licensure to practice medicine in the State of Rhode Island at the time of appointment and certification by the American Board of Pathology in the fields of Anatomic and Forensic Pathology, or be eligible to be examined by the ABP for certification. Certification in Anatomic Pathology must be received within 24 months of appointment and certification in Forensic Pathology must be received with 36 months of appointment. Such licensure and certification must be maintained as a condition of employment.</p>		
Where to Apply	<p>Apply within the application period as shown on this announcement. NOTE: Some State union contracts allow a 3 day grace period for receipt of CS-14 application or bid. This Office does not assume responsibility for applications sent through the mail. SEND RESUME or CS-14 Application to:</p> <p>Sandra DaRocha OHHS Human Resources Service Center Benjamin Rush Bldg., 2nd floor 55 Howard Ave. Cranston, RI 02920</p> <p style="text-align: right;">Fax and e-mail bids will no longer be accepted TTY/TDD #: 711 (Telecommunication Device for the Deaf)</p>		

